



North  
Regional

# VET



VOCATIONAL EDUCATION AND TRAINING  
DELIVERED TO SECONDARY STUDENTS

# ABOUT NORTH REGIONAL TAFE

**North Regional TAFE (NR TAFE) is the largest provider of training and vocational services in the north of Western Australia, servicing industries and communities across a region exceeding one million square kilometres.**

NR TAFE has 11 campuses, from Newman in the south to Wyndham in the north, with the College's three largest delivery centres at Broome, Pundulmurra (South Hedland) and Karratha.

The College delivers nationally recognised and industry endorsed Qualifications in over 25 different industry areas, focusing on the vital practical and theoretical skills employers seek. Training is also offered in the form of skill sets, short courses, literacy/numeracy, and work-readiness programs designed to prepare students for the workplace.

NR TAFE delivers training to more than 20 schools across its regions and offers approximately 1200 places each year through its VET Delivered to Secondary Students (VETDSS) program.

*GOOD LUCK AND WE WISH YOU WELL WITH YOUR VET STUDIES.*

WE HAVE

**25+**



**INDUSTRY AREAS**



**150**

**NATIONALLY RECOGNISED AND INDUSTRY ENDORSED QUALIFICATIONS**



**FLEXIBLE AND CUSTOMISABLE TRAINING ENDORSED QUALIFICATIONS.**

**SERVICING A REGION MORE THAN**

**1 million km<sup>2</sup>**

RTO Code: 52788

North Regional TAFE (NR TAFE) recognises Australian Aboriginal and Torres Strait Islander peoples who live, work, and participate in education and training within the North West of Australia. Throughout this document we have used the term Aboriginal to identify both Aboriginal and Torres Strait Islander peoples.

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# CAMPUS LOCATIONS

## **BROOME**

68 Cable Beach Road, Broome WA 6725

## **DERBY**

40 Clarendon Street, Derby WA 6728

## **FITZROY CROSSING**

Lot 503 Flynn Drive, Fitzroy Crossing WA 6765

## **HALLS CREEK**

1 Terone Street, Halls Creek WA 6770

## **KARRATHA**

Lot 2598 Dampier Highway, Karratha WA 6714

## **KUNUNURRA**

79 Coolibah Drive, Kununurra WA 6743

## **MINURMARGHALI MIA (ROEBOURNE)**

5 Fraser Street, Roebourne WA 6718

## **NEWMAN**

557 Kalgan Drive, Newman WA 6753

## **PUNDULMURRA (SOUTH HEDLAND)**

18 Parker Street, South Hedland WA 6722

## **TOM PRICE**

Lot 3 Stadium Road, Tom Price WA 6751

## **WYNDHAM**

Sharpe Street, Wyndham WA 6740

## North Regional TAFE

☎ 1300 996 573

✉ [info@nrtafe.wa.edu.au](mailto:info@nrtafe.wa.edu.au)

✉ [vetdss@nrtafe.wa.edu.au](mailto:vetdss@nrtafe.wa.edu.au)

📄 [northregionaltafe.wa.edu.au](http://northregionaltafe.wa.edu.au)

Disclaimer: Information provided in this publication is a summary, intended for prospective students.

All information in this Guide is correct as of August 2023. North Regional TAFE reserves the right to alter, cancel or otherwise modify in any way, material contained in this publication.



WHERE YOU  
CAN FIND US





# VOCATIONAL EDUCATION AND TRAINING IN SCHOOLS

## What is Vocational Education and Training Delivered to Secondary Students (VETDSS)?

The VETDSS program enables school students to undertake a VET course as part of their senior secondary education.

VETDSS programs at NR TAFE are available to all high school students across the North West who would like to gain a Qualification while they are still at school.

One of the great aspects of VETDSS is students in years 10, 11 and 12 can complete courses while working towards their Western Australian Certificate of Education (WACE).

## What do I get out of a VETDSS Course?

- A nationally recognised Qualification, Skill Set or Part Qualification
- It contributes to your WACE
- Real life experience with industry experts
- Industry-specific knowledge and skills for a head start
- A pathway to further study, employment or an Apprenticeship or Traineeship.

## Why is this program suitable for me?

- It develops work, employability and life skills
- Provides a head start in other nationally recognised Qualifications

- Broadens your career options
- Helps increase your self-esteem, confidence and communication skills
- Improves your employment prospects
- Can lead to pathways of immediate employment or further education including Diploma or University studies.

## About training at NR TAFE

- Training is available to students in years 10, 11 and 12
- Places are limited
- All training Qualifications are nationally recognised and comply with strict quality standards
- VETDSS training can be delivered at school, on one of our campuses, workshops, online or simulated work environments
- Some courses require workplace learning and experience
- Students are limited to two profile-funded Qualifications or one profile-funded Qualification and one Skill Set for their secondary schooling (i.e. year 10-12) to maximise student access to fee-free training.



# STUDY PATHWAYS AND STRUCTURE



CHECK OUT  
OUR VETDSS

QUALIFICATIONS

The courses offered in this guide are mainly Certificate II Qualifications.

TAFE courses are offered at different levels from Certificate I – Diploma.

Most students choose to build their career by stepping through the levels. You can even gain access to university via TAFE courses.

## DEGREE

University level: professional status

## DIPLOMA

Semi-professional and management-level work

## CERTIFICATE IV

High level of skilled work in a supervisory position

## CERTIFICATE III

Skilled work: Apprenticeship level

## CERTIFICATE II

Semi-skilled work (this is the target for year 12 leavers)

## CERTIFICATE I

Foundation knowledge and skills for entry into work

## SKILL SETS

Please contact the VETDSS Coordinators for Skill Set availabilities

Disclaimer:

- If not identified, a Qualification may be available where you live
- Available courses may change
- Delivery of a Qualification is also dependent on viable class sizes and facilities available at the location.

Please contact your School Delivery Coordinator to find out whether a Qualification can be delivered in your community or school.



“My career goal once I leave school is getting a job that can help me become financially independent. What I enjoy most about learning at TAFE is getting the skills I need to get high-paying jobs and travel the world.”

**ANGEL** – Certificate III in Business

# VETDSS QUALIFICATIONS

National ID	Qualification	Career Opportunities	Campus Locations
<b>Agriculture, Animals, Science and the Environment</b>			
<b>AHC10120</b>	<b>Certificate I in Conservation and Ecosystem Management</b>	Community involvement, or further learning in conservation and ecosystem management	B Ka Mi TP P N Only available as ASBT or FFS
<b>AHC21020</b>	<b>Certificate II in Conservation and Ecosystem Management</b>	Land care worker	B Ka Mi TP P N
<b>AHC21216</b>	<b>Certificate II in Rural Operations</b>	Entry level positions in the conservation and ecosystem management, agriculture or horticulture industries	B HC Ku
<b>AHC20116</b> >	<b>Certificate II in Agriculture</b>	Assistant animal attendant/stockperson, assistant farm or station labourer	B D HC Ku W
<b>AHC20122</b>			
<b>AHC20416</b> >	<b>Certificate II in Horticulture</b>	Parks assistant/worker, gardener, nursery worker, assistant landscaper	B Ku HC Ka Mi TP P N W
<b>AHC20422</b>			
<b>AHC30716</b> >	<b>Certificate III in Horticulture</b>	Parks assistant/worker, gardener, nursery worker, assistant landscaper	B Ku HC W
<b>AHC30722</b>			
<b>Aquaculture, Maritime and Logistics</b>			
<b>MAR20321</b>	<b>Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)</b>	Fishing boat driver, water taxi driver, tourist craft driver	B Ka P Only available as SBT
<b>MAR30821</b>	<b>Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)</b>	Marine engine driver, fishing vessels, ferries, tugs, off-shore workboats	B Only available as SBT
<b>TLI20421</b>	<b>Certificate II in Supply Chain Operations</b>	Logistics/transport clerk, warehouse operator, depot yard person, inventory clerk, picker/packer, forklift driver (with licence), store person	Ka Mi TP
<b>52845WA</b>	<b>Certificate II in Autonomous Workplace Operations</b>	Driller, miner, shotfirer, tool pusher	Ka TP

Institution Based Training = IBT Pre-Apprenticeship in Schools = PAIS School Based Apprenticeship = SBA  
School Based Traineeship = SBT Aboriginal School Based Training = ASBT Fee For Service = FFS

Delivery at each location is dependent on lecturer availability and student numbers. Please contact School Delivery Coordinator to find out if a Qualification can be delivered in your community or school.

**B** Broome **D** Derby **FC** Fitzroy Crossing **HC** Halls Creek **Ka** Karratha **Ku** Kununurra  
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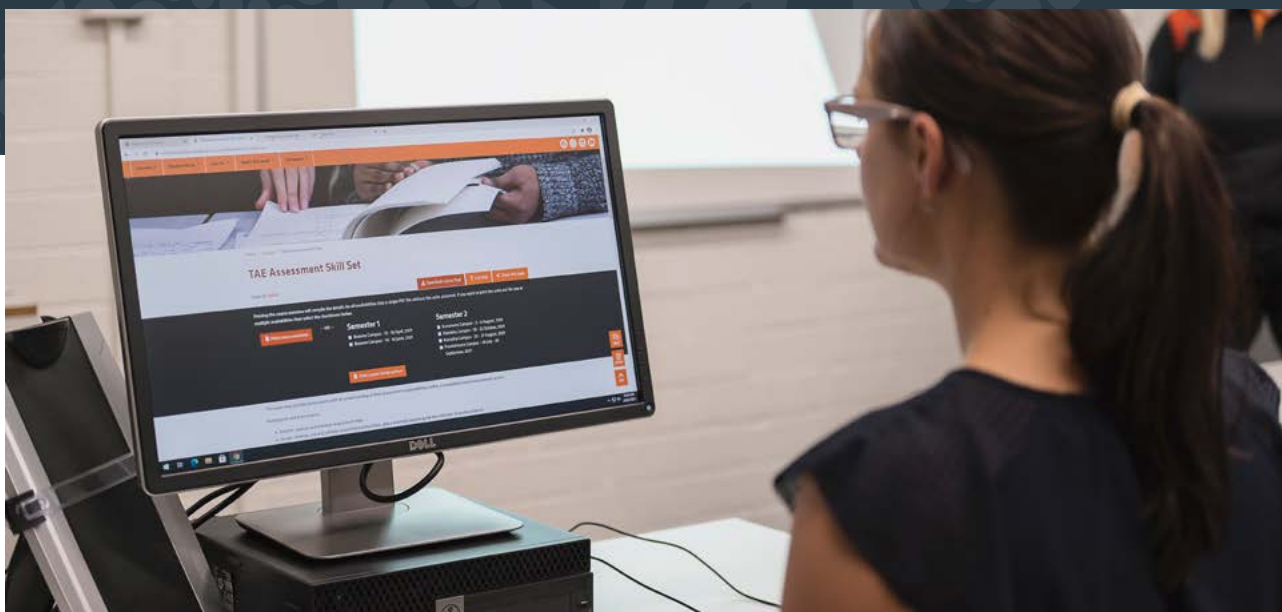
> = An updated version of this Qualification is being introduced in 2023. As we are committed to providing you with industry ready Qualifications, new students will be enrolled into the latest version.



# VETDSS QUALIFICATIONS

National ID	Qualification	Career Opportunities	Campus Locations
<b>Automotive</b>			
AUR10120	Certificate I in Automotive Vocational Preparation	Apprentice automotive mechanic	B D Mi TP P Only available as ASBT or FFS
AUR20720	Certificate II in Automotive Vocational Preparation	Apprentice automotive mechanic, vehicle service assistant	B D Mi TP P
AUR20520	Certificate II in Automotive Servicing Technology	Apprentice automotive mechanic	B D Mi P
AUR21920	Certificate II in Automotive Tyre Servicing Technology	Automotive tyre fitter	B D Mi P
AUR31120	Certificate III in Heavy Commercial Vehicle Mechanical Technology*	Mechanical technician, heavy commercial vehicle mechanic	B P Only delivered as SBA
AUR30620	Certificate III in Light Vehicle Mechanical Technology	Mechanical technician, light vehicle mechanic	P Only delivered as SBA
<b>Building and Construction</b>			
52860WA	Certificate I in Industrial Skills (Entry Level Training)	Life skills, work readiness	B D Ka Mi N P Only available as ASBT
52824WA	Certificate II in Building and Construction (Pathway - Trades)	Life skills, work readiness	B D Ku
RII20720	Certificate II in Civil Construction	Plant and machine operations for essential infrastructure	B
CPC20120	Certificate II in Construction	Construction Apprentice	B D Ku
CPC20220	Certificate II in Construction Pathways	Apprentice carpenter, Apprentice in building and construction, mine worker, engineer (further study needed), Trainee/ Apprentice	B D Ku Mi TP P
CPC30220	Certificate III in Carpentry*	Carpenter	B P Only delivered as SBA
RII30820	Certificate III in Civil Construction Plant Operations	Plant and machine operations for essential infrastructure	B Ka

\*This Qualification can only be delivered as part of an Apprenticeship



National ID	Qualification	Career Opportunities	Campus Locations
<b>Business and Finance</b>			
<b>BSB20120</b>	<b>Certificate II in Workplace Skills</b>	Administration assistant, office junior, receptionist, data entry operator	B D FC HC Ku Ka TP Mi N P W OL
<b>FNS30317</b> > <b>FNS30322</b>	<b>Certificate III in Accounts Administration</b>	Accounts clerk, clerical assistant	B Ka TP Mi P N OL
<b>BSB30120</b>	<b>Certificate III in Business</b>	Accountant	B D FC HC Ku W Ka TP Mi P N OL

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**Delivery at each location is dependent on lecturer availability and student numbers.** Please contact School Delivery Coordinator to find out if a Qualification can be delivered in your community or school.

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<b>Creative Industries</b>			
CUA20420	Certificate II in Aboriginal and Torres Strait Islander Cultural Arts	Aboriginal and/or Torres Strait Islander artist, crafting and design job roles	B D P
CUA20720	Certificate II in Visual Arts	Community arts assistant, craft studio Trainee, art practitioner	B D Ku HC P W
CUA20620	Certificate II in Music	Road crew assistant, recording assistant, music administration assistant, musician/performer at a local community level	B
CUA30920	Certificate III in Music	Performer, songwriter, production technician, instrumental/vocal tutor, audio operator	B D FC HC Ku W OL
CUA31120	Certificate III in Visual Arts	Portfolio for further study, entry level positions in the visual arts industry	B D HC Ku
<b>Education and Community Services</b>			
CHC22015	Certificate II in Community Services	Entry level community services worker	B D Ku Ka TP P N OL
CHC32015	Certificate III in Community Services	Community care worker, welfare support worker	B HC Ka Ku TP N P OL
CHC30121	Certificate III in Early Childhood Education and Care	Early childhood educator, childhood education assistant, childhood educator, family day care worker, nanny, playgroup assistant, recreation assistant	B HC Ka Ku TP P N W OL
CHC30221	Certificate III in Education Support	Care worker for young people	B
CHC33015 <sup>&gt;</sup> CHC33021	Certificate III in Individual Support	Aged care worker, home care worker, community care worker	B Ku
<b>Engineering and Mining</b>			
MEM10119	Certificate I in Engineering	Engineer (further study needed)	B Ka TP P N Only available as SBT & PAIS
RII10115	Certificate I in Resources and Infrastructure Operations	Further study	B D Ka TP P N Only available as ASBT
UEE20920	Certificate II in Electronic Assembly	Apprentice electrician	Ka P





National ID	Qualification	Career Opportunities	Campus Locations
<b>Engineering and Mining</b>			
UEE22020	Certificate II in Electrotechnology (Career Start)	An Apprentice in the electrical, instrumentation or electrical servicing trades	Ka Only available as PAIS
MEM20105	Certificate II in Engineering	Apprentice electroplater, surface finisher, plant mechanic, ship builder, trades assistant, Trainee engineer, process operator	B Ka P N Only available as ASBT & PAIS
RII20220	Certificate II in Surface Extraction Operations	Entry-level operator in an open cut coal or metalliferous mine or quarry	Ka
MEM20413	Certificate II in Engineering Pathways	Engineering tradesperson (fabrication)	B Ka TP P N
MEM30219	Certificate III in Engineering Mechanical Trade*	Plant mechanic, tradesperson	Ka P Only available as SBA
MEM30319	Certificate III in Engineering Fabrication Trade	Boilermaker, welder	B Ka P Only available as SBA

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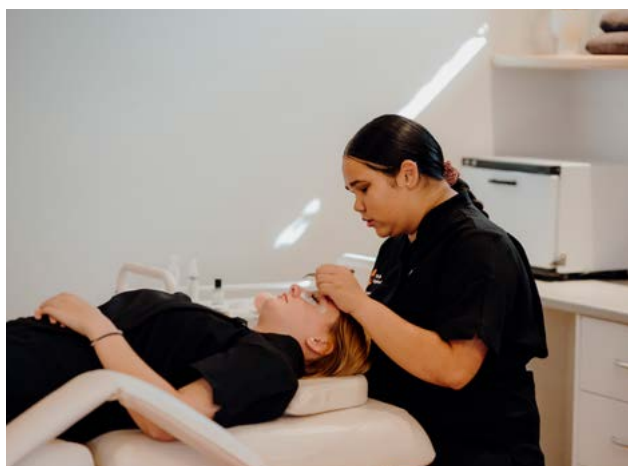
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<b>English, Languages Foundation Studies</b>			
52768WA	Certificate I in Gaining Access to Training and Employment (GATE)	Life skills, work readiness, further study	B D FC HC Ku Mi P W Only available as ASBT
52878WA	Certificate I in Leadership	Bridging course designed to develop employability skills in a specific vocation	B D FC HC Ku Ka Mi N P W Only available as ASBT
52879WA	Certificate II in Leadership	Bridging course designed to develop employability skills in a specific vocation	B D HC Ku Ka Mi N P W Only available as ASBT
<b>Health Beauty and Fitness</b>			
SHB20121	Certificate II in Retail Cosmetics	Cosmetic retail sales assistant	B D Ka TP P
SHB20216	Certificate II in Salon Assistant	Salon assistant	B Ka
SIS20115 > SIS20122	Certificate II in Sport and Recreation	Administration assistant, community activities assistant, recreation/day activity worker, retail assistant	B D Ka TP P N
SHB30121	Certificate III in Beauty Services	Cosmetic retail sales assistant	B Ka
SIS30321	Certificate III in Fitness	Group and gym fitness instructors	B Ka
SIS20115 > SIS20122	Certificate III in Sport and Recreation	Recreation assistant, retail assistant, grounds assistant, administration assistant	B D Ka TP P N



National ID	Qualification	Career Opportunities	Campus Locations
<b>Hospitality</b>			
SIT10116 > SIT20122	Certificate I in Tourism (Australian Indigenous Culture)	Trainee	HC Ku Only available as ASBT
SIT20416 > SIT20421	Certificate II in Cookery	Catering assistant, kitchen hand, sandwich hand, fast food/takeaway cook	B HC Ku P
SIT20316 > SIT20322	Certificate II in Hospitality	Food and beverage attendant, kitchen hand, room attendant, bar/bottle-shop attendant, barista	B HC Ku Ka
SIT20122	Certificate II in Tourism	Office worker for tourism business	B D HC Ku W
SIT30821	Certificate III in Commercial Cookery	Qualified chef	B P Ku Only available as SBA
SIT30622	Certificate III in Hospitality	Front office receptionist, food and beverage attendant, bar/bottle-shop attendant, barista, gaming attendant, housekeeper	B Ku Ka Only available as SBA
SIT30122	Certificate III in Tourism	Tour operators, inbound tour operators, visitor information centres, attractions, cultural and heritage sites, and any small tourism business	B Ku

## Information Technology, Library and Digital

ICT20120	Certificate II in Applied Digital Technologies	Office assistant, records assistant, junior support officer	B Ka Mi TP P N OL
ICT30120	Certificate III in Information Technology	Help desk assistant, help desk operator, ICT support, technical support, network support, PC support	B Ka Mi TP P N OL

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# STUDYING AT NR TAFE

Many of our programs are held in workshops and classrooms that offer modern, state-of-the-art facilities and equipment. Students are given hands-on training on campus, in simulated workplaces or on-site in the workplace, giving them both practical skills and theoretical knowledge to guarantee well-balanced training.

Students are responsible for ensuring that they attend all scheduled classes in order to successfully complete their Qualification. Attendance is recorded and the school is notified of absences. NR TAFE is an adult learning environment and therefore students are expected to always behave in an appropriate manner, adhering to the Student Code of Conduct.

This provides you with access to the NR TAFE VET Delivered to Secondary Students program.



To find out more, speak to our Customer Engagement Team.

*EMAIL*

[vetdss@nrtafe.wa.edu.au](mailto:vetdss@nrtafe.wa.edu.au)



*PHONE*

[1300 996 573](tel:1300996573)





### Fees and charges

Secondary school students enrolled in the VETDSS program are exempt from tuition, resource and enrolment fees. However, depending on the Qualification, students may be required to purchase personal protective equipment and/or textbooks.

### Work experience

Some courses may involve workplace experience to support the learning program. Students will be advised by their lecturer if this is the case, and in some instances, it is the responsibility of the student or the school to organise work experience.

### How we can help you

NR TAFE is committed to helping students reach their career and study goals by providing a range of support services.

NR TAFE's Disability Support Coordinator can provide information and advice and arrange individual study support with students.

Students under the VETDSS program will have the additional support of their School VET Coordinator and NR TAFE's School Delivery Coordinators whilst studying.

### How parents/caregivers can help

Parents and caregivers can help their child's decision-making by following these steps:

1. Discuss with their child career aspirations for when they leave school and help them to determine the subjects that will best help them achieve these aspirations.
2. Speak with the School VET Coordinator to identify the VET options available in their region and the requirements involved to help their child make an informed decision.

Should parents have any questions regarding the pathway, they should contact their child's school VET Coordinator, or contact NR TAFE to discuss the Qualifications offered.





### How to enrol in a VETDSS Qualification

1. Students must be enrolled and attending high school to enrol in the VETDSS program, and be in either year 10, 11 or 12.
2. Make an appointment to speak to your school's VET Coordinator about what VETDSS Qualifications are available to senior students at your school.
3. Discuss career goals with your parents/caregivers and teachers, then advise your VET Coordinator of your preferences.
4. Apply to your school to secure a place.

Please remember that places are limited in the VETDSS program.



### What do I need to enrol in a VETDSS Qualification?

- Your SCSA (School Curriculum & Standards Authority) number. This can be found on your school report or you can speak with your VET Coordinator at school.
- Your Unique Student Identifier (USI) number. If you do not already have a USI, please visit [usi.gov.au](http://usi.gov.au).
- Parent/guardian details and an emergency contact.

### Aboriginal School Based Training

Aboriginal School Based Training (ASBT) provides opportunities for Aboriginal students in years 10, 11 and 12 to gain a Qualification.

Students learn about the world of work, workplace expectations, explore careers and training areas, as well as undertake real or simulated work projects. The training is specifically designed to be engaging and encourages students to go into further training, a traineeship or employment. Schools need to apply for placements under ASBT through their School Sector Representative.







### Pre-Apprenticeships in School

Pre-apprenticeships in school (PAIS) are Certificate II programs that have been nominated by Western Australian training councils as valid pathways from school to related Apprenticeships. Students attend school, train at TAFE and are linked to an employer for work placement or undertake simulated work placement. Students must complete a work placement as nominated in the Pre-Apprenticeship program.

NR TAFE coordinates placements in partnership with the schools. Students undertaking a PAIS program are exempt from tuition, resource and enrolment fees. However, depending on the Qualification, students may be required to purchase personal protective equipment and/or text books.

### School Based Traineeships and Apprenticeships

NR TAFE offers programs whereby students can start as a Trainee or Apprentice while still at school. School-based Apprenticeships and Traineeships are paid employment based training arrangements formalised in a National Training Contract made between the employer and the student (and guardian). School Based Apprenticeships or Traineeships are available as part of the VETDSS program.

Students will undertake a variety of study at school, training with NR TAFE and will be contracted to work and train with an employer. This gives students the chance to complete the requirements of a nationally recognised Qualification and will have the opportunity to graduate from school with their WACE.

### How to sign up as a School Based Trainee or Apprentice

It is vital to the success of a School Based Trainee or Apprentice (SBT/A) to ensure that the student is well matched to the employment based training opportunity. Students need to consider what their interests, aspirations and abilities are, and to share these with their guardians and school.

These will then be matched to the employer's capacity to provide work based training that is complementary and appropriate to those interests, aspirations and ability, as well as to the requirements of the SBT/A Qualification. Students or the school may approach an employer to discuss the possibility of setting up a SBT/A, or alternatively a Group Training Organisation may be utilised to help find an employer. There are many stakeholders involved in a SBT/A, including the student, their guardians, the school, the employer and NR TAFE.







### Leaving school – Notice of arrangement

For young people in years 11 and 12 there are a range of approved education options available, which meet the *School Education Act (1999)*. Students can leave school as long as they participate in an approved study/training option that is considered full time. This means students can study at NR TAFE full time, do a combination of TAFE and employment, or even take on an Apprenticeship or Traineeship.

Students in year 10 or below may be eligible to seek an exemption from their school and request permission to participate in activities other than full time school, which may include attending TAFE.

NR TAFE offers engagement programs, certificates in general education to improve numeracy and literacy, full and part Qualifications, and Skill Sets. Additional support is available through Language, Literacy and Numeracy (LLN) lecturers, the Aboriginal Training Services Team, disability support, and mentors.



School students aged 15-18 years old not enrolled at school are eligible for a concession rate and fee cap. Please see our Fees and Charges Policy for more information.

**For further information, please contact**  
[vetdss@nrtafe.wa.edu.au](mailto:vetdss@nrtafe.wa.edu.au)

### Join our Year 9 Career Taster Program

The exciting and innovative program has been designed to provide opportunities for year 9 students to explore career and study pathways. The program invites students to try a range of practical career activities to give them a taste for different industries.

**For further information, please contact**  
[careertaster@nrtafe.wa.edu.au](mailto:careertaster@nrtafe.wa.edu.au)



# FEEDBACK

**We encourage you to provide feedback about any of our services as we strive to continually improve in everything we do.**

You can provide suggestions and feedback about your training experience via the [online feedback form](#) located on our website.

Alternatively, you can contact us on 045 844 663 or email [Feedback@nrtafe.wa.edu.au](mailto:Feedback@nrtafe.wa.edu.au)

**RTO Provider No: 52788**



## **North Regional TAFE**

 **1300 996 573**

 **info@nrtafe.wa.edu.au**

 **northregionaltafe.wa.edu.au**





North  
Regional

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OF YOUR FUTURE*

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