

# VET STUDENT LOANS ELIGIBILITY CHECKLIST

If enrolling into an approved VET Student Loan (VSL) Diploma course and you wish to access a VSL, it is essential to first read the *VET Student Loans Information Booklet* –

<https://www.dese.gov.au/vet-student-loans/resources/vet-student-loans-information-booklet>

## ❖ CITIZENSHIP/RESIDENCY REQUIREMENTS (meet one)

### 1. Australian Citizenship –

- If you were born before 20 August 1986 and do not have a current Australian Passport, you must provide your full birth certificate as issued by an Australian Registry of Births, Deaths and Marriages.
- If you were born on or after 20 August 1986 and you do not have a current Australian Passport and:
  - *One of your parents was an Australian citizen* at the time of your birth, you must provide your full birth certificate as issued by an Australian Registry of Births, Deaths, and Marriages showing that at least one parent was born in Australia before 20 August 1986.
  - *Your parents were born in Australia after this date*, then a parent's full birth certificate as issued by an Australian Registry of Births, Deaths and Marriage must be supplied in addition to your own birth certificate.
  - *One of your parents was a permanent resident* of Australia at the time of your birth, you must provide your Australian Citizenship Certificate and your Birth Certificate.
  - *Neither parent was an Australian citizen or permanent resident* at the time of your birth, and you have spent the first 10 years of your life in Australia, you must provide your Australian Citizenship Certificate and your Birth Certificate.
  - *If you were born overseas and have acquired Australian Citizenship*, you must provide one of the following documents: Australian Citizenship Certificate or a Citizenship by Descent Extract

**OR**

### 2. Permanent humanitarian visa holder –

*(resident in Australia under the eligible visa for the duration of the loan)*

- You can check if your visa is eligible by visiting <https://immi.homeaffairs.gov.au/visas/already-have-a-visa/check-visa-details-and-conditions/check-conditions-online/visa-holders>.

**OR**

### 3. An eligible New Zealand Citizen SCV holder subclass 444 –

*(resident in Australia for the duration of the loan)*

- You can complete the *Form 1359 – Request for international movement records*. Found at <https://immi.homeaffairs.gov.au/form-listing/forms/1359.pdf>

More information on eligibility evidence for New Zealand can be found at <https://www.education.gov.au/faqs-new-zealand-special-category-visa-holders>

**Please note**

- evidence for any name change MUST be provided
- other permanent residents or visa holders are NOT eligible for a VET Student Loan

❖ **ACADEMIC ELIGIBILITY REQUIREMENTS (meet one)**

- Australian Senior Certificate of Secondary Education issued by the relevant State Government education authority. Replacements can be requested from the relevant authority for a fee **OR**
- An Australian Qualification with a minimum Certificate IV and delivered in English **OR**
- An International Baccalaureate Diploma Programme (IB) **OR**
- Have attained an Exit Level 3 or higher in the Australian Core Skills Framework in an approved Commonwealth testing tool for literacy and numeracy (LLN assessment). **Testing is available on campus.** Your results are available immediately. These will be reported to the Commonwealth when requested.

❖ **HELP LIMIT NOT EXCEEDED**

- The HELP limit is the maximum amount that can be borrowed over a lifetime under VET Student Loans (this includes all other loans at other RTOs or Universities).

<https://www.studyassist.gov.au/help-loans/fee-help#HowMuchCanIBorrow>

❖ **UNDER 18 YRS OLD**

- If you are not an Independent Youth as assessed by Centrelink, a parent must complete the *VET Student Loans Parental Consent—student under 18 years* form. This can be downloaded from NRTAFE’s website. In addition, evidence of legal parent/guardianship must be provided.
- If you can prove you are an independent Under 18 as assessed by Centrelink, you will not need to submit a parental consent form. You will need to provide evidence that you have been assessed as an Independent Youth.

❖ **TAX FILE NUMBER (TFN) REQUIREMENTS**

- Provide a TFN, **OR**
- Provide a Certificate of Application for a TFN if you don’t have a one and advise NRTAFE as soon as possible once you have been allocated one.

❖ **USI REQUIREMENTS**

- You must provide a Unique Student Identifier (USI). You can create one at <https://www.usi.gov.au>

### ❖ LOAN APPLICATION TIME FRAME

- For all eligible units to be included in a loan, you MUST lodge your Electronic Commonwealth Assistance Form (eCAF) **before your first census date**. Please note that there is a compulsory two business day cooling off period after enrolment confirmation before you can submit the eCAF.

### ❖ PROGRESSION REQUIREMENTS

- You must complete the '*VET Student Loans— Confirming enrolment and continued course engagement and participation form*' online at least twice each year—around February, June and October. This will be emailed to you by NRTAFE.
- If you do not complete this requirement, you may be ineligible to continue accessing a VET student loan for your course.

More information regarding VET Student Loans, including forms, can be found on the College's website at <https://www.northregionaltafe.wa.edu.au> or by contacting Client Services.